

**Record Of Decision Taken Under Scheme Of
Delegation By Member Of Senior Management
Team In Consultation With Portfolio Holder and
Chair of My Neighbourhood Forum**



SMT Member:	Jennifer Mullin
Service Group:	Neighbourhoods and Development
Portfolio Holder:	Cllr Phil Smith
Portfolio/Committee:	Regeneration and Leisure
My Neighbourhood Chair:	Cllr Colin Coulton
My Neighbourhood Forum:	Western Parishes
Subject:	Permission to spend £330 core funds allocated to the Western Parishes Neighbourhood Forum to support the delivery of the Spring newsletter across the Western Parishes.
Decision:	To grant permission to allocate and spend core funds of up to £330 to contribute to one of the priority projects from the Western Parishes Neighbourhood Plan, reduce social isolation.
Details and Reasoning:	<p><u>Background</u></p> <p>Each Neighbourhood Forum is producing a Spring newsletter. Members in Western Parishes wish to fund door to door delivery.</p> <p><u>Details</u></p> <p>There was successful delivery of 6,200 Christmas What's On Guides reaching all homes in the last three years. Over the last few deliveries, very positive feedback and comments were received by the distribution company whilst delivering these What's On Guides, which included that some never normally get anything. In November 2018 this also included a Western Parishes newsletter. Positive feedback was also received about the newsletter.</p> <p>In line with our social isolation project to reduce loneliness and social isolation, we want to increase awareness and numbers at events and activities, and at Longton Market and the Welcome Café for example. We also want to let the residents know what is happening in their area and how they can get involved.</p> <p><u>Proposal</u></p> <p>The proposal is to deliver the Spring newsletter to every household in the Western Parishes, to around 6,200 homes.</p> <p>To use the same distribution company to deliver to every household.</p> <p>The costs is £50 per 1000 homes, therefore a cost of upto £330.</p>
Wider Implications (Financial, Legal, Equality & Risk):	Funding for the projects is available from core funds. There are no equality issues to consider
Report attached?	Please refer to www.southribble.gov.uk website for further details of My Neighbourhood Forum decisions.
Exempt from publication? If exempt, give reason(s):	No

Signed:

Financial Management <i>James McNulty</i>	Legal Services <i>D. O'Connell</i>	
Date 8/3/19	Date 11/3/19	
SMT Member <i>J. Mullin</i>	Portfolio Holder <i>[Signature]</i>	My Neighbourhood Chair <i>[Signature]</i>
Date 11/03/19	Date 19-3-2019	Date 14.02.19

Publication Date
(DST use):

19.03.19 CA

Decision template revised June 2013

THIS DECISION WILL COME INTO FORCE AND MAY BE IMPLEMENTED FIVE WORKING DAYS AFTER ITS PUBLICATION DATE, SUBJECT TO BEING CALLED IN IN ACCORDANCE WITH THE COUNCIL'S CONSTITUTION